

2024 C Corporation Tax Organizer

General Information

|  |  |                   |                    |                        |                          |
|--|--|-------------------|--------------------|------------------------|--------------------------|
| Business legal name  |  |                   |                    | EIN                    |                          |
| Doing business as  |  |                   |                    |                        |                          |
| Street   |  | City              |                    | State                  | ZIP Code                 |
| Phone number   |  | Date incorporated |                    | State of incorporation | Country of incorporation |
| Business activity  |  |                   | Product or service |                        |                          |
| Accounting method: <input type="checkbox"/> Cash <input type="checkbox"/> Accrual <input type="checkbox"/> Other _____                 |  |                   |                    |                        |                          |
| Accounting period: <input type="checkbox"/> Calendar year <input type="checkbox"/> Fiscal year <input type="checkbox"/> Short tax year |  |                   |                    | Beginning date         | Ending date              |

|                 |  |     |       |       |  |
|-----------------|--|-----|-------|-------|--|
| Primary Contact |  |     |       |       |  |
| Name            |  | SSN |       | Title |  |
| Email           |  |     | Phone |       |  |

Officer Information

|                                       |   |                        |  |                        |                              |
|---------------------------------------|---|------------------------|--|------------------------|------------------------------|
| Name                                  |   | TIN                    |  | Title                  |                              |
| Street                                |   | City                   |  | State                  | ZIP Code                     |
| Email                                 |   | Phone                  |  | Compensation (\$)      | Time devoted to business (%) |
| <input type="checkbox"/> Signs return | <input type="checkbox"/> Shareholder (complete the following) | Country of citizenship |  | Common stock owned (%) | Preferred stock owned (%)    |

|                                       |   |                        |  |                        |                              |
|---------------------------------------|---|------------------------|--|------------------------|------------------------------|
| Name                                  |   | TIN                    |  | Title                  |                              |
| Street                                |   | City                   |  | State                  | ZIP Code                     |
| Email                                 |   | Phone                  |  | Compensation (\$)      | Time devoted to business (%) |
| <input type="checkbox"/> Signs return | <input type="checkbox"/> Shareholder (complete the following) | Country of citizenship |  | Common stock owned (%) | Preferred stock owned (%)    |

|                                       |   |                        |  |                        |                              |
|---------------------------------------|---|------------------------|--|------------------------|------------------------------|
| Name                                  |   | TIN                    |  | Title                  |                              |
| Street                                |   | City                   |  | State                  | ZIP Code                     |
| Email                                 |   | Phone                  |  | Compensation (\$)      | Time devoted to business (%) |
| <input type="checkbox"/> Signs return | <input type="checkbox"/> Shareholder (complete the following) | Country of citizenship |  | Common stock owned (%) | Preferred stock owned (%)    |

| Questionnaire  |   |
|--|---|
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Did our firm prepare the 2023 tax return for this business?   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Did the business change its legal name?   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | During the 2024 calendar year, did the corporation have an interest in or a signature or other authority over a financial account in a foreign country?   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Did the corporation pay \$600 or more of non-employee compensation to any individual during the year?   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Did or will the corporation file required Form(s) 1099?   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | At any time during the tax year, was any shareholder of the corporation a disregarded entity, a trust, an estate, or a nominee or similar person?   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Is the corporation a subsidiary in an affiliated group or a parent-subsidary controlled group?  |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Does the corporation have an available net operating loss (NOL) from a prior tax year?  |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | At the end of the tax year, did the corporation directly own 20% or more, or directly or indirectly own, 50% or more of the total voting power of all classes of stock entitled to vote of any foreign or domestic corporation not included in an affiliated group?           |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | At the end of tax year, did the corporation directly own an interest of 20% or more, or directly or indirectly own, an interest of 50% or more in any foreign or domestic partnership or in the beneficial interest of a trust?   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | At any time during the tax year, did one foreign person directly or indirectly own, at least 25% of the total voting power of all classes of the corporation's stock entitled to vote or at least 25% of the total value of all classes of the corporation's stock?           |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | During this tax year, did the corporation have an 80%-or-more change in ownership, including a change due to redemption of its own stock?   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | During or subsequent to this tax year, but before the filing of this return, did the corporation dispose of more than 65% (by value) of its assets in a taxable, non-taxable, or tax deferred transaction?  |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Did the corporation receive assets in a property-for-stock nontaxable exchange in which any of the transferred assets had a fair market basis or fair market value of more than \$1 million?  |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Is the corporation operating on a cooperative basis?  |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | At the end of the tax year did any foreign or domestic corporation, partnership, trust, or tax-exempt organization directly own 20% or more, or directly or indirectly own, 50% or more of the total voting power of all classes of the corporation's stock entitled to vote? |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | At the end of the tax year did any individual or estate directly own 20% or more, or directly or indirectly own, 50% or more of the total voting power of all classes of the corporation's stock entitled to vote?  |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | At any time during the tax year, did the corporation (a) receive (as a reward, award, or payment for property or services); or (b) sell, exchange, or otherwise dispose of a digital asset (or a financial interest in a digital asset)?                                      |

## 2024 C Corporation Tax Organizer

| Income                  |    |                         |    |
|-------------------------|----|-------------------------|----|
| Gross receipts or sales | \$ | Gross royalties         | \$ |
| Returns and allowances  | \$ | Capital gain net income | \$ |
| Dividends               | \$ | Net gain (loss)         | \$ |
| Interest                | \$ | Other income            | \$ |
| Gross rents             | \$ |                         |    |

| Cost of Goods Sold (COGS)   |    |                       |    |
|-----------------------------|----|-----------------------|----|
| Beginning of year inventory | \$ | Other costs           | \$ |
| Purchases                   | \$ | End of year inventory | \$ |
| Cost of labor               | \$ | Inventory method:     |    |

| Expenses                        |    |   |    |
|---------------------------------|----|---|----|
| Advertising                     | \$ | Office expenses                             | \$ |
| Automobile expense              | \$ | Pension and profit sharing plans            | \$ |
| Bad debts                       | \$ | Postage and shipping                        | \$ |
| Bank charges                    | \$ | Professional education and training         | \$ |
| Charitable contributions        | \$ | Rent or lease (auto, machinery, equipment)  | \$ |
| Compensation of officers        | \$ | Rent or lease (other business property)     | \$ |
| Cleaning and janitorial         | \$ | Repairs and maintenance                     | \$ |
| Contract labor                  | \$ | Salaries and wages (other than to officers) | \$ |
| Dues and subscriptions          | \$ | Software                                    | \$ |
| Employee benefit programs       | \$ | Supplies                                    | \$ |
| Entertainment                   | \$ | Taxes (payroll)                             | \$ |
| Healthcare plans                | \$ | Taxes (local and property)                  | \$ |
| Insurance (other than health)   | \$ | Taxes (other)                               | \$ |
| Interest                        | \$ | Telephone                                   | \$ |
| Internet                        | \$ | Tools                                       | \$ |
| Legal and professional services | \$ | Travel                                      | \$ |
| Licenses and permits            | \$ | Utilities                                   | \$ |
| Meals                           | \$ | Other expenses                              | \$ |

| Balance Sheet                           |    |                             |    |
|---|----|-----------------------------|----|
| Assets                                  |    | Liabilities and equity      |    |
| Cash and bank accounts                  | \$ | Accounts payable            | \$ |
| Trade notes and accounts receivable     | \$ | Payables less than one year | \$ |
| Inventories                             | \$ | Loans from shareholders     | \$ |
| Loans to shareholders                   | \$ | Payables more than one year | \$ |
| Mortgages and loans held by corporation | \$ | Other liabilities           | \$ |
| Stock, bonds, and securities            | \$ | Capital stock (preferred)   | \$ |
| Other assets                            | \$ | Capital stock (common)      | \$ |
|   |    | Additional paid-in capital  | \$ |
|   |    | Retained earnings           | \$ |

| Asset Listing (non-inventory assets costing more than \$2,500) |  |               |   |                       |                  |
|--|--|---------------|---|-----------------------|------------------|
| Complete if acquired, sold, or disposed of during 2024         |  |               | Complete if sold or disposed of during 2024 |                       |                  |
| Description of property  |  | Date acquired | Cost  | Date sold or disposed | Expenses of sale |
| 1  |  |               |   |                       |                  |
| 2  |  |               |   |                       |                  |
| 3  |  |               |   |                       |                  |
| 4  |  |               |   |                       |                  |
| 5  |  |               |   |                       |                  |
| 6  |  |               |   |                       |                  |
| 7  |  |               |   |                       |                  |
| 8  |  |               |   |                       |                  |
| 9  |  |               |   |                       |                  |
| 10   |  |               |   |                       |                  |
| 11   |  |               |   |                       |                  |
| 12   |  |               |   |                       |                  |
| 13   |  |               |   |                       |                  |
| 14   |  |               |   |                       |                  |
| 15   |  |               |   |                       |                  |

| Shareholder Information |       |      |  |                  |                        |
|-------------------------|-------|------|--|------------------|------------------------|
| Shareholder name        |       | TIN  |  | Shareholder type |                        |
| Street                  |       | City |  | State            | ZIP Code               |
| Email                   | Phone |      | Country of citizenship or organization |                  | Voting stock owned (%) |
|                         |       |      |  |                  |                        |
| Shareholder name        |       | TIN  |  | Shareholder type |                        |
| Street                  |       | City |  | State            | ZIP Code               |
| Email                   | Phone |      | Country of citizenship or organization |                  | Voting stock owned (%) |
|                         |       |      |  |                  |                        |
| Shareholder name        |       | TIN  |  | Shareholder type |                        |
| Street                  |       | City |  | State            | ZIP Code               |
| Email                   | Phone |      | Country of citizenship or organization |                  | Voting stock owned (%) |
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| Shareholder name        |       | TIN  |  | Shareholder type |                        |
| Street                  |       | City |  | State            | ZIP Code               |
| Email                   | Phone |      | Country of citizenship or organization |                  | Voting stock owned (%) |
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| Shareholder name        |       | TIN  |  | Shareholder type |                        |
| Street                  |       | City |  | State            | ZIP Code               |
| Email                   | Phone |      | Country of citizenship or organization |                  | Voting stock owned (%) |
|                         |       |      |  |                  |                        |
| Shareholder name        |       | TIN  |  | Shareholder type |                        |
| Street                  |       | City |  | State            | ZIP Code               |
| Email                   | Phone |      | Country of citizenship or organization |                  | Voting stock owned (%) |
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| Shareholder name        |       | TIN  |  | Shareholder type |                        |
| Street                  |       | City |  | State            | ZIP Code               |
| Email                   | Phone |      | Country of citizenship or organization |                  | Voting stock owned (%) |
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| Street                  |       | City |  | State            | ZIP Code               |
| Email                   | Phone |      | Country of citizenship or organization |                  | Voting stock owned (%) |
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|                         |       |      |  |                  |                        |

